

Mary Moody Northen Endowment
Mary Moody Northen Internship Application Guidelines

Please review the goals of the Mary Moody Northen Internship program in order to comply with all of the parameters. A limited number of grants will be awarded.

1. Goals:

- Provide Galveston County high school students and graduates, and community college, university and trade school students an opportunity to obtain meaningful employment that furthers their pursuit of education, job training, careers and/or civic engagement;
- Provide those students an opportunity to earn a wage that helps supplement their post-secondary education funding;
- Provide non-profit organizations serving Galveston Island an opportunity to undertake special projects and/or ongoing programs they might otherwise be unable to complete;
- Allow those organizations to pass on the values of community service to young people who may return to Galveston post-college and become engaged and productive citizens.

2. General Information

- Maximum Request: \$7,500 per organization; these funds may be divided to employ more than one intern;
- The salary provided to the Intern should be no less than \$15 and no more than \$20 per hour;
- Application for funding for the Internship Program does not preclude applying for other grants from the Endowment in 2025;
- The non-profit organization is responsible for recruiting, hiring, training, supervising and mentoring these interns;
- The non-profit organization is responsible for submitting a final grant report including a detailed accounting of grant expenditures, due within one year of receipt of the grant.

3. Applications must be submitted via email to grants@northenendowment.org or by printed copy to Mary Moody Northen Endowment, 2628 Broadway, Galveston, TX 77550 to ensure timely consideration.

4. Timetable:

Applications due: February 21, 2025
Grants awarded: March 25, 2025
Grant reports due: March 25, 2026